

## 2008 Awards For Excellence

### FMA Australia and Culligan Water Facility Manager of the Year Award

The 2008 FMA Australia and Culligan Water Facility Manager of the Year Award will be awarded in each state and recognises Facility Managers who demonstrate a clear vision for innovation and who exhibit and are able to illustrate the strategies they have put in place to implement growth.

Each state winner of the Award will be invited to the annual ideaaction '08 Gala Dinner, Thursday 8 May 2008, Gold Coast, where the National FMA Australia and Culligan Water Facility Manager of the Year Excellence Award will be presented.

State winners must be able to attend the judging for the national award which will take place on Wednesday 7 May 2008 at the Gold Coast Convention & Exhibition Centre.

The Facility Manager of the Year state and national awards will recognise an individual's significant contribution and value to their organisation and the FM industry as a whole.

#### Eligibility

- > Awards are open to all facility managers from all states and territories Australia wide.
- > Self nomination and third party nominations are welcome.
- > Nominees must have been practicing in the FM industry for a minimum of five years.
- > Nominees must be resident in Australia.
- > Nominees must be a current member of FMA Australia.

#### Presentation and Format of Entries

Entries for the State Facility Manager of the Year Award must be presented in four clearly marked sections:

**Part A:** completed entry form.

**Part B:** executive and profile summary detailing a brief biography of the entrant to be used for presentation purposes, promotional activities and media releases.

**Part C:** addresses the evaluation criteria.

**Part D:** supporting documents including: business referees, testimonials, reference letters, certificates/awards, published articles and any other material that may support your submission. Please head this section with a reference page which details three business references who can be contacted in the fortnight after submission.

**Submissions due by  
17.00, Monday 31 March 2008**

The National Award winner receives a \$2000 cash prize, certificate and award. State & Territory Award winners receive a certificate, award and \$1000 cash prize.

#### Note:

- > Submissions may be up to, but no longer than 3000 words.
- > All entries must submit one bound hard copy and four electronic versions provided on clearly labelled CDs.

#### Evaluation Criteria (refer Part C)

Please ensure all responses are in the context of quantified and measured outcomes with benchmarks where appropriate. The evaluation criteria for this Award are as follows:

##### 1. Professional Achievements

List your FM business and career achievements to date, outlining the nature and extent of your individual FM contribution to the business and where you have held leadership and/or management positions.

##### 2. Key roles and responsibilities where you have contributed to the advancement and development of the FM profession

- (a) Outline the nature of your FM business role and your associated responsibilities.
- (b) Describe your leadership style and how it has benefited your staff and contributed to the bottom line for the business.
- (c) How do you add the greatest value to your business/division?
- (d) What makes your business/division stand out?
- (e) What benchmarks, if any, have you set within your business or industry? Describe your performance against those benchmarks where applicable.
- (f) Have you set up any continuous improvement programs? If so, describe the rationale behind the programs.

##### 3. Your Future

How do you see your business and the FM industry developing over the next three to five years and how will your peers measure your input, successes and contributions?

**Questions? Contact Rosie Bennett, FMA Australia T: 03 8641 6666 E: [rjb@fma.com.au](mailto:rjb@fma.com.au)**